



JULY 24, 2008

AGENDA ITEM # **10**

**APPLICATION PACKET FOR THE
MEASURE A INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE**

Action Requested: Authorize distribution of application materials

Key Staff: Brian Williams, Executive Director

Recommendation

Authorize distribution of application materials to solicit participation on the Measure A Independent Taxpayer Oversight Committee; assist staff in identifying potentially interested organizations and individuals.

Background

The **New** Measure A ordinance provides for the creation of an Independent Taxpayer Oversight Committee (ITOC) . . .

“to supervise fiscal and performance audits regarding the use of all sales tax funds and provide for independent review to ensure that all Measure funds are spent in accordance with provisions of the Expenditure Plan and Ordinance as approved by the voters.”

The ITOC will work with staff to procure a professional auditor(s) to conduct annual fiscal and periodic performance audits of the expenditure of all sales tax funds, report audit findings to your Board and to the public, and recommend any additional audits or review procedures to improve financial operation and the integrity of program implementation relative to the provisions of the Ordinance. The ITOC will also be charged with advising the Authority on how to improve program implementation and with studying and reporting on other issues related to the use of Measure A funds as requested by your Board.

The **New** Measure A ordinance calls for the ITOC to consist of six members. Your Board will appoint three “voting” members (active or retired) who possess the required professional and community credentials:

- A professional with senior-level decision-making responsibility in municipal auditing, finance, and or budgeting
- A licensed civil engineer or trained transportation planner
- A manager of large development or construction projects

The ITOC’s three non-voting members will be the STA Board Chair, Executive Director, and the County Auditor-Controller. The annual cost of the ITOC and all associated activities may not exceed \$150,000, adjusted for inflation.

Discussion

Last Summer, your Board adopted Functional Guidelines (attached) detailing what the ITOC is expected to accomplish, how its activities will relate to those of the STA Board and staff, and how the three voting members will be selected. The Guidelines also set forth the terms and

conditions for ITOC membership. Your Board also approved an application form for use in soliciting the three voting ITOC members.

The process for selecting ITOC members is set forth on pages 3-4 of the Functional Guidelines. Staff will convene a *technical screening committee* to review applications submitted by interested persons. The screening committee will consist of four high-level professional staff persons recruited by the Executive Director from local, regional, or state transportation or finance agencies that do not receive Measure A funds. The committee will forward up to three of the most qualified candidates for each voting position to a *selection committee*. The selection committee shall consist of the following members of the STA Governing Board:

- 1 representative of the County Board of Supervisors
- the representative of the Citrus Heights City Council
- the representative of the Elk Grove City Council
- the representative of the Folsom City Council
- the concurrent representative of the city councils of Galt and Isleton
- the representative of the Rancho Cordova City Council
- 1 representative of the Sacramento City Council who sits concurrently on the governing board of the Sacramento Regional Transit District

The selection committee shall identify a preferred candidate for each of the ITOC's three voting positions. Its recommendation will be presented to the governing board for confirmation at a scheduled board meeting. Board action should occur within 90 days of the ITOC application due date.

The present task is to broadly distribute the ITOC application packet (attached), so that as many interested and qualified persons as possible are aware of the opportunity. Staff is seeking authorization to distribute the application packet to potentially interested persons and organizations. We also propose to notice this opportunity on the STA website and in a general circulation newspaper. Staff will appreciate any suggestions from Board members of individuals or organizations that should receive a hard copy solicitation.

Enclosure