



DECEMBER 11, 2008

AGENDA ITEM # 18

REQUEST FOR PROPOSALS – GENERAL LEGAL SERVICES

Action Requested: Authorize distribution of Request for Proposals

Key Staff: Brian Williams, Executive Director

Recommendation

Authorize staff to distribute the attached Request for Proposals for General Legal Services.

Discussion

The Authority's legal counsel, Diane Balter, has announced her full-time retirement from legal consulting effective March 2009. Since 2005, she has functioned as a CalPERS retired annuitant, and effectively operates as a part-time hourly employee. Staff proposes that your Board contract for future legal services with a private firm specializing in municipal law. The attached RFP solicits qualifications and hourly price proposals from interested firms. Based on prior experience, staff anticipates needing about 10-20 hours of legal counsel each month.

Attachment