



## AGENDA

Independent Taxpayer Oversight Committee (ITOC)

September 19, 2019 – 4:00 pm

700 H Street – Hearing Room 1 • Sacramento, California 95814

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Voting Members:	Joan Borucki, Chair Robert Holderness Beth Tincher
Ex-Officio Members:	Joyce Renison (Sacramento County Auditor-Controller designee) Terri Kletzman (Board Chair designee) Norman Hom - STA Executive Director
Staff:	Tim Jones, STA

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- Call to order
- Review and approve minutes from the August 15, 2019 meeting
- Performance Audit Update – Crowe LLP
  - Review draft audit report
- Status update from Townsend, Calkin, and Tapio's David Townsend, Principal and Bob Magnuson, Senior Advisor on the following:
  - Discuss revenue projections and expenditure plan for the proposed measure
  - Timeline for remainder of work to be performed under the contract for outreach and education
  - Review Decennial Report
- Summary of Board discussion - Norm
- Comments from the public

## Agenda Item #2

# Meeting Minutes

**To:** ITOC Committee Members  
**From:** Tim Jones, ITOC Staff  
**Re:** August 15, 2019 ITOC Meeting Minutes

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#### Attendees:

Joan Borucki – Chair, Beth Tincher, Robert Holderness – voting members

Joyce Renison, Terri Kletzman, and Norman Hom (absent) – ex-officio members

Meeting called to order at 4:04 pm and adjourned at 4:45 pm

#### Agenda Item #2

- Reviewed and approved the July 18, 2019 meeting minutes

#### Agenda Item #3

- Performance Audit Update by Jeff Jensen, Partner and Tim Canupp, Manager Crowe LLP
  - Field work nearly complete
  - No findings, but some recommendations
  - Expect to have draft report ready late August
  - On track for final report in time for October STA Board meeting

#### Agenda Item #4

- Financial audit kick-off by Jeff Jensen, Partner and Tim Canupp, Manager Crowe LLP
  - Field work will begin first week in September
  - Complete Agreed-Upon-Procedures concurrently
  - Planned completion in December 2019

#### Agenda Item #5

- Reviewed Measure A Ongoing program annual summary. No concerns or corrections.

#### Agenda Item #6

- Reviewed Capital Project Status Reports for the quarter ending June 30, 2019. No concerns or corrections.

## **Agenda Item #7**

- No public members present

## **Agenda Item #8**

- Item not on the agenda
  - ITOC would like staff to invite Townsend, Calkin, and Tapio's David Townsend, Principal and Bob Magnuson, Senior Advisor to attend the September meeting to provide an update on the outreach and education efforts for the proposed measure on the November 2020 ballot.