



AGENDA

Independent Taxpayer Oversight Committee (ITOC)

August 31, 2017 – 4:00 PM

700 H Street – Suite 1487 • Sacramento, California 95814

Voting Members:	Joan Borucki, Chair Maureen Daly Pascoe Beth Tincher
Ex-Officio Members:	Robert Holderness (STA Governing Board Chair designee) Joyce Renison (Sacramento County Auditor-Controller designee) Norman Hom - STA Executive Director
Staff:	Tim Jones, STA Accounting/Finance Manager

1. Call to order
2. Approve minutes from July 27, 2017 ITOC meeting
3. Update on the review of the Functional Guidelines
4. Update on the Neighborhood Shuttle Program
5. Discussion regarding initiating a Performance Audit as required under the Measure A Ordinance
6. Comments from the public

Agenda Item #2

Meeting Minutes

To: ITOC Committee Members

From: Tim Jones, Accounting Manager and ITOC Staff

Date: August 31, 2017

Re: July 27, 2017 ITOC Meeting Minutes

Attendees:

Joan Borucki – Chair, Maureen Daly Pascoe (not present), Beth Tincher – voting members

Assistant County Auditor Controller Joyce Renison, Robert Holderness and Norman Hom (STA Executive Director) – ex-officio members

Meeting called to order at 4 pm and adjourned at 5:15 pm

Agenda Item #2

- Reviewed and approved the June 29, 2017 meeting minutes.

Agenda Item #3

- Derek Minnema with the Capital SouthEast Connector JPA provided the ITOC with a status update of the JPA project with the aid of a PowerPoint presentation. Michelle Smira Brattmiller, consultant to the JPA, also engaged the ITOC regarding the status of the project.

Agenda Item #4

- Ingrid Sheipline, audit partner with Richardson and Company, led the STA's annual financial audit entrance conference and answered questions. She indicated that the interim audit work at the STA had been initiated August 2 and that year-end field work was planned for the week of October 9. The audit of the financial statements is expected to be completed no later than December 2017.

Agenda Item #5

- Beth Tincher is leading the effort to update the functional guidelines. She asked the committee members to provide comments regarding recommended changes so that she can provide a draft of the updated guidelines during the August meeting.

Agenda Item #6

- This item was tabled.

Agenda Item #7

- No public members in attendance.