SACRAMENTO TRANSPORTATION AUTHORITY
PERFORMANCE AUDIT OBJECTIVES AND PERFORMANCE STANDARDS

Approved by the ITOC: _________ Approved by the Board Directors: __________

GOAL 1. DETERMINE COMPLIANCE WITH THE MEASURE A ORDINANCE

1. MEASURE A REVENUE DISTRIBUTION

Objective: Determine if the distribution of Measure A revenues is in accordance with the voter-approved expenditure plan
Performance Standard: Measure A Ordinance – STA 04-01 Exhibit A

Objective: Determine if ongoing allocations are based on annually updated population and lane mile data in compliance with the Ordinance
Performance Standard: Measure A Ordinance – STA 04-01 Exhibit A Sections IV A and B and Section IX

2. ELIGIBILITY AND TIMELINESS OF CAPITAL PROGRAM AND ONGOING ALLOCATION EXPENDITURES

Objective: Determine if all capital project expenditures meet eligibility criteria as adopted by the STA Board in August 2021
Performance Standard: Definition of Eligible Expenditures, Agenda Item #8 August 12, 2021

Objective: Determine if Capital contract awards agree with total project expenditures
Performance Standard: None

Objective: Determine the effectiveness of when Capital Allocation and Expenditure Contracts are executed and expended.
Performance Standard: The percent of funds expended within the original contract term and the total number of years to expend the entire contract amount.

Objective: Determine if all ongoing allocation expenditures meet eligibility criteria as adopted by the STA Board in August 2021.
Performance Standard: Definition of Eligible Expenditures, Agenda Item #8 August 12, 2021

Objective: Determine if ongoing allocation funds are spent timely.
Performance Standard: The percentage of funds expended within the annual amount provided and the available fund balance as a percentage of the annual amount provided.

Objective: Determine if capital and ongoing allocation expenditures are restricted to projects and activities located within Sacramento County boundaries.
Performance Standard: All expenditures must be identified as being within or partially within

Sacramento County. For expenditures partially within Sacramento County, Measure A funds are restricted to the Sacramento County portion. Any expenditure outside of county lines must be identified.

Objective: Verify that grant matching funds are applied exclusively to the Sacramento County portion of projects.
Performance Standard: For projects with multi-jurisdictional scope, ensure that Measure A funded grant matches are allocated to only the Sacramento County portion, supported by documentation.

3. INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE (ITOC)

Objective: Determine if the ITOC is operating in compliance with the Ordinance
Performance Standard: Measure A Ordinance – STA 04-01 Section II A and Exhibits A and B

4. ESTABLISHEMENT OF THE SACRAMENTO COUNTYWIDE TRANSPORTATION MITIGATION FEE PROGRAM (SCTMFP)

Objective: Confirm that each local agency established an impact fee program in compliance with the Ordinance
Performance Standard: Measure A Ordinance – STA 04-01 Section VII

5. ADMINISTRATION EXPENSES

Objective: Verify that administration allocations and expenditures are limited to 0.75 percent of sales tax revenue as required under the Ordinance
Performance Standard: Measure A Ordinance – STA 04-01 Sections II B and Exhibit A Section XIII

6. MAINTENANCE OF EFFORT

Objective: Determine if Measure A funds were used to match other funding sources
Performance Standard: None

Objective: Create a summary of each funding source and amount for a sample of capital projects
Performance Standard: None

Objective: Determine that Measure A funding does not supplant or replace existing road funding programs or to replace requirements for new development to provide for its own road needs.
Performance Standard: Measure A Ordinance – STA 04-01 Section II C

7. INTERNAL CONTROLS OVER PROCUREMENT AND CASH DISBURSEMENT PROCESS

Objective: Evaluate internal controls over payment processing to determine if there are any deficiencies in the design of the internal control environment
Performance Standard: Tested as part of the annual financial audit

GOAL 2: PROGRAM REVENUE AND BOND FINANCING

8. MEASURE A SALES TAX REVENUES

Objective: Document the process for developing revenue projections, implementation of changes to the original projection and make recommendations for process improvements
Performance Standard: None

9. SCTMFP REVENUES

Objective: Determine if local agencies are charging the appropriate fees and remitting them to the STA timely
Performance Standard: Measure A Ordinance – STA 04-01 Section VII

10. BOND ISSUANCE

Objective: Document the cost and effectiveness of when bonds were issued and expended in relation to capital program needs
Performance Standard: None

11. FISCAL AND PERFORMANCE AUDITS AND ANNUAL BUDGETS

Objective: Determine if timely annual fiscal audits were performed as required by the law
Performance Standard: Measure A Ordinance – STA 04-01 Section II A, Exhibits A and B and California Public Utilities Code Section 180105

Objective: Determine if timely annual budgets were approved by the Board
Performance Standard: California Public Utilities Code Section 180105

GOAL 3: ASSESS PROGRAM EFFECTIVENESS

12. DOCUMENTATION OF PROGRAM MANAGEMENT PROCEDURES

Objective: Document and evaluate the Authority's strategies to maximize funding and reduce program costs. The amount of grant funds awarded to Measure A funded projects for each SACOG Funding Round, SB 1 Competitive Funding Round, including the SB1 Local Partnership Formulaic Program and State Competitive Programs through the audit period. The amount and % of competitive grant funds at SACOG and the State available for Measure A funded project categories compared to the amount and % of Measure A project categories.
Performance Standard: None

Objective: Document project status reporting and the status of each project in the voter-approved expenditure plan
Performance Standard: None

ACCOMPLISHMENTS DURING THE AUDIT PERIOD

Objective: Document the program's actual accomplishments during the audit period in comparison to anticipated accomplishments

Performance Standard: Consistent with prior audit approach.

Objective: Document and evaluate capital improvement project budget versus actual expenditures through current audit period.
Performance Standard: None