



AGENDA

Independent Taxpayer Oversight Committee (ITOC)

April 18, 2019 – 4:00 pm

700 H Street – Hearing Room 1 • Sacramento, California 95814

Voting Members:	Joan Borucki, Chair Robert Holderness Beth Tincher
Ex-Officio Members:	Joyce Renison (Sacramento County Auditor-Controller designee) Terri Kletzman (Board Chair designee) Norman Hom - STA Executive Director
Staff:	Tim Jones, STA

1. Call to order
2. Review and approve minutes from the March 21, 2019 meeting
3. Review and update existing performance standards
4. Summary of Board discussion - Norm
5. Comments from the public

Agenda Item #2

Meeting Minutes

To: ITOC Committee Members

From: Tim Jones, ITOC Staff

Date: April 18, 2019

Re: March 21, 2019 ITOC Meeting Minutes

Attendees:

Joan Borucki – Chair, Beth Tincher, Robert Holderness – voting members

Joyce Renison (absent), Terri Kletzman, and Norman Hom (absent) – ex-officio members

Meeting called to order at 4:05 pm and adjourned at 4:54 pm

Agenda Item #2

- Reviewed and approved the February 21, 2019 meeting minutes. No comments.

Agenda Item #3

- Reviewed Q2 FY 2019 Capital Status reports. No comments other than asking the Capital SouthEast Connector JPA to use the approved STA template.

Agenda Item #4

- Reviewed and discussed General Fund revenue and expenditures. No concerns. Revenue increased in part because some sales tax receipts collected in FY 2018 were not remitted until FY 2019 because of procedural and revenue data system changes at the California Department of Tax and Fee Administration. As such, ongoing Measure A expenditures increased because much of the sales tax revenue is passed through formulaically.

Agenda Item #5

- Reviewed and discussed proposed performance audit objectives. The only recommendation was to add an objective to verify that ongoing allocations are based on annually updated population and lane mile data in compliance with the Ordinance (section IV of the expenditure plan).

Agenda Item #6

- No public members attended the meeting.

Other Matters

- ITOC chair asked staff to inquire with legal counsel if the number of voting members can be increased.

1. Local Transportation Funding

- a. Each year, the County and each city shall commit discretionary local (non-Measure A) funds cumulatively for *street and road construction, maintenance, and operations* in an amount at least equal to the average annual amount that each jurisdiction committed to such purposes during the five years immediately preceding the commencement of the *New* Measure A program:

Citrus Heights -- \$0	Elk Grove -- \$4,060
Folsom -- \$1,640,003	Galt -- \$0
Isleton -- \$__	Rancho Cordova -- \$157,265
Sacramento -- \$1,602,867	County -- \$10,225,152

- b. Each year, the County and each city shall commit discretionary local (non-Measure A) funds specifically for *street and road maintenance* in an amount at least equal to the average annual amount that each jurisdiction committed to such purpose during the five years immediately preceding the commencement of the *New* Measure A program:

Citrus Heights -- \$0	Elk Grove -- \$4,060
Folsom -- \$1,640,003	Galt -- \$0
Isleton -- \$__	Rancho Cordova -- \$29,173
Sacramento -- \$1,334,174	County -- \$6,046,668

Measurement Protocol – The County and each city have submitted an accounting of discretionary local (non-Measure A) funds expended on street/road maintenance and cumulatively on street/road construction, maintenance, and operations for each year from FY 2005 to FY 2009. STA used these data to establish the baseline expenditure thresholds for each jurisdiction (above). Within 180 days after the end of each fiscal year—and upon request by STA—each jurisdiction shall submit an annual accounting of its discretionary local (non Measure A) transportation expenditures beginning with FY 2010. STA staff and the Independent Taxpayer Oversight Committee (ITOC) will compare these reports to the baseline expenditure thresholds to determine that each jurisdiction is meeting this maintenance of effort standard.

2. Local Transportation Impact Fee. The County and each city must impose a local (non SCTMFP) transportation impact fee program on new property development. The impact fee rate(s) in each jurisdiction must be at least equal to the impact fee rate imposed by each respective jurisdiction at the commencement of the *New* Measure A program (4-1-2009). The County and each city may not have significantly reduced its transportation impact fee rate(s) during the four-year period immediately preceding the commencement of the *New* Measure A program, unless such action is supported by an impact fee study approved by the respective policy board.

Measurement Protocol – The County and each city have submitted reports of the local (non-SCTMFP) transportation impact fee rates imposed in their respective jurisdictions for each

year from FY 2006 to FY 2009. STA used the FY 2009 reports to establish the baseline local (non-SCTMFP) impact fee rate(s) schedule for each jurisdiction (Attachment A). Upon periodic request by STA, each jurisdiction shall submit a report of its existing transportation impact fee rate schedule. STA staff and the ITOC will compare these reports to the baseline local impact fee thresholds to determine that each jurisdiction is meeting this maintenance of effort standard.

Measure A Performance Standards
Exhibit A – Maintenance of Effort

ATTACHMENT A
Local Transportation Impact Fee Threshold Rates

City of Citrus Heights Road & Transit Fee

Land Use	District 1 <i>W of I-80</i>	District 3 <i>E of I-80</i>
Single-family residential (unit)	790.50	1,434.12
Multi-family residential (unit)	715.02	1,312.74
Commercial (sq ft)	2.44	4.45
Office – bus/prof (sq ft)	2.00	3.64
Church (sq ft)	0.80	1.44
Private School (sq ft)	139.74	253.98
Gas Station (pump)	3,190.56	5,729.34
Child Care Center (sq ft)	0.40	0.72
Care Facility (room)	358.02	656.88
Utility Building (sq ft)	0.07	0.12

City of Elk Grove Roadway Impact Fee

Land Use	1-Elk Grove	2-Laguna	3-LagunaWest	4-Lakeside	5-Stonelake
Single-family residential (unit)	9,289	8,198	7,467	6,012	9,137
Multi-family residential (unit)	6,409	5,549	5,152	4,148	6,304
Age Restricted residential (unit)	2,787	2,412	2,240	1,804	2,741
Shopping Center / General Commercial (sq ft)	11.24	9.51	9.34	7.02	11.05
Restaurant w/o drive-thru (sq ft)	25.92	21.92	21.54	16.18	25.47
Restaurant w/ drive-thru (sq ft)	40.13	33.94	33.36	25.05	39.44
Car Sales (sq ft)	16.26	13.75	13.51	10.15	15.98
Gas Station (fueling position)	12,169	10,291	10,115	7,598	11,958
Office (sq ft)	9.85	8.20	8.59	6.15	9.68
Industrial (sq ft)	5.02	4.18	4.15	3.13	4.90
Hotel (room)	5,388	5,257	4,478	3,364	5,295

City of Folsom Road & Light Rail Transit Fee

Land Use	Road Fee	Light Rail Fee
Single-family residential (unit)	7,153	634
Multi-family residential (unit)	5,007	436
Mobile Home (unit)	5,007	436
South Lexington Hills (unit)	6,336	
Office (sq ft)	4.67	0.084
Commercial / Retail (sq ft)	10.74	0.202
Hospital (sq ft)	10.74	
Hotel / Motel (sq ft)	10.74	
Industrial (sq ft)	4.67	0.084

City of Galt Traffic Circulation Fee

Land Use	Citywide	NE Specific Plan
Single-family residential (unit)	13,984	7,703
Multi-family residential (unit)	9,688	5,753
Retail Store (sq ft)	18.36	7.11
Office (sq ft)	9.76	1.30
Industrial (sq ft)	4.43	2.89
Institutional (trip)	1,462	689

City of Isleton

City of Rancho Cordova Transportation Impact Fee

Land Use	Area 1	Area 2
Detached Dwelling (unit)	8,899.52	18,915.31
Attached Dwelling (unit)	5,941.40	12,629.18
Mobile Home in park (unit)	4,650.50	9,895.41
Commercial Lodging (unit)	4,681.77	5,896.53
Commercial (sq ft)	8.36	14.04
Office (sq ft)	8.10	10.78
Industrial/Manufacturing (sq ft)	5.49	5.49

City of Sacramento Transportation Fee Programs

North Natomas

Land Use	Major Street Constr Tax (% of const value)	N. Natomas Public Financing Fee	N. Natomas Transit
Single Family residential (unit)	0.8%	0	3,877
Multi-family residential (unit)	0.8%	0	2,736
Retail (sq ft)	0.8%	11.03	1.36
Office (sq ft)	0.8%	5.69	0.64

Downtown

Land Use	Major Street Constr Tax (% of const value)	Richards / Railyards/ Downtown
Single-family residential (unit)	0.8%	810
Multi-family residential (unit)	0.8%	811
Retail (sq ft)	0.8%	1.70
Office (sq ft)	0.8%	1.54

County of Sacramento Transportation Development Fee

See attachment.

1. **Definition of Eligible Expenditures** -- The STA Governing Board will adopt and periodically review descriptive definitions for each of the project and program categories in the Measure A expenditure plan. The definitions will promote a mutual understanding among the STA, implementing transportation agencies, and the general public as to the types of expenditures permitted within each of the project and program categories.

Measurement Protocol: The STA Board adopted definitions of eligible expenditures in March 2007 (Attachment A). They took effect when the first New Measure A revenues were realized in July 2009. The STA Board will review the definitions document every 5 years to ensure continued applicability to current circumstances.

2. **Five-Year Programming**

- a. **Transit Congestion Relief Program** -- The STA Board shall adopt a 5-year program of eligible transit capital, operations, and maintenance expenditures to be funded with Measure A. The 5-year program will be updated every year based on a revised Measure A revenue forecast.

Measurement Protocol: Upon request from STA, the Sacramento Regional Transit District will submit a draft 5-year program for the expenditure of Measure A funds. The ITOC will review the draft program to confirm that only eligible expenditures are proposed and to ensure consistency with the current Measure A revenue forecast for this program.

- b. **Local Arterial Program** -- The STA Board shall adopt a 5-year program of eligible expenditures to be funded with Measure A. The 5-year program will be updated every year based on a revised Measure A revenue forecast.

Measurement Protocol: Upon request from STA, the County, Capital Southeast Connector Authority, and affected cities will each submit a draft 5-year program for the expenditure of Measure A funds on Local Arterial capital projects within their respective jurisdictional purviews. The ITOC will review the draft programs to confirm that only eligible expenditures are proposed and to ensure consistency with current Measure A revenue forecasts for this program. A consolidated 5-year program will be compiled for STA Board consideration.

- c. **Safety, Streetscaping, Pedestrian & Bicycle Facilities Program and Traffic Control and Safety Program** -- The STA Board shall adopt a 5-year program of eligible expenditures for both the Safety, Streetscaping, Pedestrian & Bicycle Facilities and the Traffic Control & Safety programs. These 5-year programs will be updated every year based on a revised Measure A revenue forecast.

Measurement Protocol: Upon request from STA, the County and affected cities will each submit a draft 5-year program for the expenditure of Measure A funds within their

respective jurisdictions. The ITOC will review the draft programs to confirm that only eligible expenditures are proposed and to ensure consistency with current Measure A revenue forecasts for these programs. A consolidated 5-year program will be compiled for STA Board consideration.

- d. Senior & Disabled Transportation Services Program -- The STA Board shall adopt a 5-year program of eligible expenditures for the Senior & Disabled Services program. The 5-year program will be updated every year based on a revised Measure A revenue forecast.

Measurement Protocol: Upon request by STA, the Consolidated Transportation Services Agency (Paratransit, Inc.) shall submit a draft 5-year program for the expenditure of Measure A funds. The ITOC will review the draft program to confirm that only eligible expenditures are proposed and to ensure consistency with the current Measure A revenue forecast for this program.

- e. Transportation-Related Air Quality Program -- The STA Board shall adopt a 5-year program of eligible expenditures for the Transportation-Related Air Quality program. The 5-year program will be updated every year based on a revised Measure A revenue forecast.

Measurement Protocol: Upon request by STA, the Sacramento Metropolitan Air Quality Management District (SMAQMD) shall submit a draft 5-year program for the expenditure of Measure A funds. The ITOC will review the draft program to confirm that only eligible expenditures are proposed and to ensure consistency with the current Measure A revenue forecast for this program.

-
1. **Pavement and Bridge Maintenance Report.** Every two years upon request by STA, the County and each city will submit a pavement and bridge system maintenance report. The report will list all street/road segments and bridges on which maintenance treatments funded wholly or partially with Measure A funds have been applied during the prior two-year reporting period. The biennial report will include the following information for each affected bridge or street/road segment:
 - Functional Classification
 - Construction year
 - Length, width, area, and number of lanes
 - Type(s) of maintenance treatment applied
 - Cost of project and proportional contribution from Measure A
 - Pavement Condition Index (PCI) before and after treatment

This biennial report will also include an updated calculation of the cumulative number of paved, maintained lane miles on the street and road system as recorded in each respective entity's (excluding Galt and Isleton) automated pavement management accounting system.

 2. **Quarterly Status Report – Capital Projects.** Each affected Measure A recipient entity shall submit a quarterly status report of its progress delivering Measure A *capital* projects. The report will be submitted to STA within 30 days of each fiscal quarter, and will include the following information for each project:
 - General description of the project
 - Total anticipated project cost and proportional contribution from Measure A
 - Amount of Measure A funds expended on project to date and during the reporting period
 - Amount of unexpended Measure A funds remaining
 - Current project implementation phase
 - Statement of how the project's design & construction will provide for routine accommodation of bicyclists and pedestrians

 3. **Quarterly Status Report – On-going Operations & Maintenance Programs.** Each affected Measure A recipient entity shall submit a quarterly status report of its progress delivering the *on-going annual Measure A programs*. The report will be submitted to STA within 30 days of each fiscal quarter, and will include the following information for each affected Measure A program:
 - Amount of Measure A funds received
 - Amount of interest earned
 - Amount of Measure A funds expended
 - Listing of specific expenditures (type of expenditure and location, if applicable)